HERITAGE ON THE MARINA

RESIDENTS’ COUNCIL MEETING

MINUTES OF THE MEETING, DECEMBER 10, 2021

Present: Bernie Burke, Gary Skootsky, Martha Torres, Fred Wentker

Staff: Mary Linde, Hanh Ta, Janet Howell, Joe Conroy, Oleg Korsunsky

Board: Tony Hanley, Margaret Jacobs

Bernie Burke, Chair of the Residents’ Council, opened the meeting and welcomed everyone. Bernie asked for a moment of silence for those friends and residents who may be ill.

Treasurer’s Report: Martha Torres reported that an additional $200 has come in for the Head Start project for a total of approximately $1,200. The disbursements this month were for the Garden Committee and in support of the Head Start project. Our funds have decreased, primarily due to the lack of fund-raising opportunities. This is something the new Council will need to address.

Board Report: Tony Hanley thanked the outgoing Residents’ Council. Please cast your ballot for the Resident Voting Board Member by December 19. Tony and Doris Howard will count the votes and announce the winner.

CEO’s Report: Mary Linde thanked the residents for their support and input this past nine months and expressed how much she enjoys and appreciates being at the Heritage.

Mary reported that stair-chairs have been purchased and will be installed in each of our four stair wells. They will be available in case of a fire emergency. The stair-chairs will allow us to put you in a chair and evacuate you safely down stairs. They meet a regulatory requirement for fire safety. A list of non-ambulatory residents is kept updated and is available in case of emergencies.

The 2022 budget was presented to the Financial Committee of the Board of Directors on Wednesday and was approved. It will be presented to the full Board for approval on December 15. Based on Resident priorities, we have included over two million dollars in capital improvements in the planned budget. The Semi-Annual meeting to

present this new budget and the resident fee increase will be on Friday, January 28, 2022.

We have changed the focus of the Gardener’s Cottage program so that we can better meet the needs of our cognitively challenged residents on campus. We now have four to five residents who are able to be in the cottage for most of the day, seven days a week, with care provided by an Activities Assistant and a Certified Nursing Assistant. Those previously scheduled Independent Living programs that took place in the cottage will be moved to other areas on campus such as Friendship Hall, McGinley Room, and the Fitness Center. If Independent Living residents want to join in the Cottage activities as a helper, please see Karina.

We are building our community outreach in order to do two things: 1) honor our charitable mission to serve others, and 2) build brand recognition across the greater San Francisco area. At Thanksgiving we donated holiday desserts to our local Police and Fire Departments. For Christmas we have worked with Little Brothers Friends of the Elderly in San Francisco sponsoring ten elders in need, providing each of them with a $35 gift of their choice for the holiday. Heritage residents are wrapping and mailing those gifts next week. We are also sending one hundred cards to San Francisco elders in need. Hanh is working with the Home Instead Agency and CVS to provide donated gifts and distribute them to families in need. Our residents will do the gift wrapping.

Next week we have two holiday parties:

* Wednesday December 15 at 5:30 is the Residents’ party with our

Board of Directors present

* Friday December 17 is the staff party at 1:30

NHA/Operations Director: Hanh Ta reported that with the new Omicron Variance, we will be putting plans to open the Dining Room to guests on hold. We do not know too much about the new variance, but please continue to maintain your diligence.

The Satisfaction Survey will be available on paper or on-line in late January.

To allow the staff to socially distance during their lunch break, we will make the Garden Conference Room available from 11:00 a.m. to 12:45 p.m.

After over twenty-five years of service, Cindy Chen will be leaving the Heritage at the end of December. Cards for Cindy would be appreciated. She has requested that we not have a party. Sandra Peret will be the new Resident Care Coordinator. Nursing administration will support infection control and Health Center clinical oversight.

Also, Yasin Baska, Director of Rehabilitation, will be transferring to another community closer to his home. Brittany will be the new Director of Rehabilitation. Our contracted therapy company, ONR, is currently recruiting for another physical therapist to provide services during this transition.

Marketing Report: Janet Howell reported that a new resident is moving into 403P, a two-bedroom apartment. We also have applications pending for another two-bedroom apartment as well as a studio apartment. Other potential residents are pending, including two couples. We have decided to put the hiring of a Sales Counselor on hold due to budgetary constraints.

Due to issues with the City, we have dropped plans for pole banners and will instead have temporary, tasteful banners on our front lawn to increase awareness in the community.

Janet said that, if passed, the 2022 budget will provide for exciting enhancements to our community.

Mary recognized Janet and Patti for the great strides they have made enhancing our marketing efforts. We are budgeting for one sale per month, twice the 2021 budget.

Maintenance Report: Oleg Korsunsky reported that we passed our recent Fire Inspection. Due to vendor constraints, the door automation project was moved back about two weeks, but hopefully door fobs will be distributed by the end of December. Pendent battery replacements should be completed shortly. We are having Wi-Fi issues in parts of the buildings and we have our technology partner examining the issue.

President’s Report: Bernie Burke thanked the Council members for their support and dedication. Bernie expressed the need to examine the issue of updating our Pet Policy. No decision has been made and all residents will have input. Patrick and his team, as the new Resident’s Council, were recognized.

Open Discussion: We are in Phase I of our security camera project, which will include the exits to the Garden and the Bay Street parking lot. Phase II will include seven additional perimeter cameras, including the flats. We are using a Cloud Based system with live alerts.

The next Residents’ Council Meeting will be held on Friday,

January 28, 2022.

Council Secretary